



School No: 0128 | Caledonia Street, St. Andrews, Victoria 3761
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Student Acceptable Use Agreement

STUDENT AGREEMENT

When I use digital technology I agree to:

- be a safe, responsible and considerate user whenever and wherever I use it
- support others by being respectful in how I communicate with them and never write or participate in online bullying (this includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour)
- talk to an adult if I feel uncomfortable or unsafe online or see others participating in unsafe, inappropriate or hurtful online behaviour
- be aware that content I upload or post is my digital footprint
- protect my privacy rights and those of other students by not giving out personal details including full names, telephone numbers, addresses and images
- use the equipment properly
- use social networking sites only when directed by teachers
- abide by copyright procedures when using content on websites
- think critically about other users' intellectual property and how I use content posted on the internet.
- not interfere with network security, the data of another user or attempt to log into the network with a user name or password of another student
- not reveal my password to anyone except the system administrator or the teacher
- not bring or download unauthorised programs, including games, to the school or run them on school computers
- protect the privacy of others and never post or forward private information about another person using Short Message Service (SMS)
- only take photos and record sound or video when it is part of an approved lesson
- seek permission from individuals involved before taking photos, recording sound or videoing them (including teachers), and written permission before publishing in any format
- be respectful in the photos I take or video I capture and never use these as a tool for bullying.

If I have a mobile phone, I agree to:

- my mobile phone staying in my bag whilst at school at all times
- my mobile phone is to be used off premises only

This Acceptable Use Agreement also applies during school excursions, camps and extra-curricula activities.

I have read the Acceptable Use Agreement carefully and understand the significance of the conditions and agree to abide by these conditions. I understand that any breach of these conditions will result in internet and mobile technology access privileges being suspended or revoked.

Student Name	
Student Signature	
Parent/Guardian Signature	
Date	